



English for Business Situations Part 2

Engelska i affärssammanhang del 2

7.5 credits

Ladok Code: HEA121

Version: 2.0

Established by: Board of the department 2008-10-30

Valid from: Autumn 2008

Education Cycle: First cycle

Main Field of Study (Progressive Specialisation): English (G1F)

Disciplinary Domain: The Humanities

Prerequisites: Passed English for Business Situations Part 1, 7,5hp (ECTS)

Subject Area: English

Grading Scale: Fail (U), Pass (G) or Pass with Distinction (VG)

Content

The module will focus on written proficiency and linguistic exercises as well as the study of business-related texts. The students will meet with different business situations in which written documentation is required. Exercises will be carried out in groups, pairs and individually.

Learning Outcomes

Forms of Teaching

Lectures and group-work. The tuition will be carried out in English, using all-English texts.

Forms of Examination

The module ends with a written examination. Additionally, two obligatory assignments will be graded during the course. To attain a Pass (C-E ECTS) for the module in its entirety, this grade must have been achieved both for the exam and the assignments. To attain a Pass with distinction (A-B ECTS) for the whole module, this grade must have been achieved for the written exam and for one of the assignments. The students' rights and obligations are to be followed in accordance with the general rules and regulations of the University of Borås.

Student rights and obligations at examination are in accordance with guidelines and rules for the University of Borås.

Literature and Other Teaching Materials

Guy Brook-Hart (2006) *Business Benchmark: Upper-Intermediate. Student's Book*. Cambridge: Cambridge University Press.
M. Ljung & S. Olander, *Gleerups Engelska Grammatik*. Lund: Gleerups or any other comparable international instruction book in English Grammar.

Supplementary hand-out material will be distributed.

Student Influence and Evaluation

At the completion of the course an individual written evaluation will be carried out. The evaluation will be made public according to the norms of the department and will form the basis of future planning.

Miscellaneous

The course is offered as part of the Business Administration and the Business and IT programmes and as an independent course.

